



HAWAI'I
STATE FOUNDATION ON
CULTURE AND THE ARTS

**Project Manager for Immersive Theatre Performance for Passion on Display (POD) Space at HiSAM
and Touring Performance
FY 2023
Request for Proposals**

BACKGROUND

The SFCA is seeking an organization to act as Project Manager for the development and implementation of an Ocean-centric Immersive Installation which will transform into a touring performance for pre-schoolers. The initial experience will be an immersive, sensorial performance for young people who are neurodiverse and/or on the autism spectrum; the Installation will be located in the Passion on Display (POD) room at the Hawai'i State Art Museum. In the fall, this piece will then be transformed into a touring performance for schools throughout the islands. The touring production will include students developing art work that will then be displayed at the Hawaii State Art Museum.

We are seeking a partner to:

1. Co-design the space related to a piece from our Arts in Public Places Collection
2. Assisting in developing the production
3. Lead the scheduling coordination with the team
4. Develop a soundscape/audio experience for the space in the POD
5. Co-develop a Social Story for audience goes for the performance in the POD
6. Manage the touring portion of the performance

Budget: \$85,000

ABOUT THE SFCA:

- **SFCA Mission** – To promote, perpetuate, and preserve culture and the arts in Hawai'i
- **SFCA Vision** – “We envision a thriving and vibrant Hawai'i enriched by culture and the arts”

ELIGIBILITY AND REQUIREMENTS

ELIGIBILITY:

Applicants or applications that are not eligible at the time of application will not be accepted. Eligibility of Organization Applicants - at the time of application .

- Must be based in the State of Hawai'i
- Must have at least one year's experience with the type of project proposed.
- Must have extensive background in theater for young audiences and partnering with museums

- Must be registered and compliant in Hawaii Compliance Express.
<https://vendors.ehawaii.gov/hce/>

REQUIREMENT:

- ONE application per applicant organization.
- Projects must be implemented entirely in the State of Hawai`i.
- Project implementation period is February 8, 2023 through December 31, 2023.

DEADLINE:

Complete set of application materials per these instructions are required. Any required application materials not received by the application due date and time will not be accepted.

SCOPE OF WORK

The contracted vendor shall:

APPLICANT ORGANIZATIONS

Applicant Organizations must have experience developing performance for young people, developing set design for performance, and experience in working with schools.

CONTRACT AWARD DETAILS

Contract award amount: up to \$85,000

APPLICATION MATERIAL REQUIREMENTS

In order to be considered, please fill out and submit:

- Work Examples related or similar to this request
- Name, position, role for the project, and qualifications of each key project individuals
- The Budget Proposal Form

HOW APPLICATIONS ARE REVIEWED AND EVALUATED:

Staff Review

- Applications received by the deadline will be reviewed by Staff for eligibility and completeness. Applications that are not eligible or not complete will not be accepted.

Other Information

- A written, final report to SFCA on the progress of the work for the above specified schedule inclusive of high-resolution images with photographer credit, due 30 days after the end of the Agreement or after the funds are expended, whichever is earliest. Documentation of activities will be used by SFCA for reporting and promotion
- Inform SFCA Staff about activities for site visits and so that SFCA can assist with promotion or facilitation of activities as needed.
- Price must be inclusive of all taxes and fees.
- Invoices may be submitted as expenses are incurred.

Working Timeline:

- January 20, – HiePro Release

- February 7, 2023 – HiePro applications close
- February 8, 2023 – Award announcement
- February-March – Research and development of experience
- April – Load design into space and test audiences
- May – performances in the POD
- Late May – rehearsal for touring production
- August – continued rehearsals for touring production
- Fall, 2023 – Tour the show, collect student art
- Fall/Winter 2023 – display student art in the Hawaii State Art Museum
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